

**Minutes of the Annual (714th) meeting of Toft Parish Council
Meeting held on Monday 1 June 2015 in The People's Hall, Toft at 7.00 pm**

Present: Councillors: M Yeadon (Chairman), G Pugh, P Gouldstone, A Tall and P Ellis-Evans.

In attendance: District Cllr T Hawkins and Mrs Gail Stoehr (Clerk).

Open public session including reports from the County and District Councillors

District Cllr Hawkins reported on:

- The response of the Planning Inspector that the Local Development Plan Examination in Public had been suspended on account of:
 1. the overall strategy used in assessing sites; the emphasis on new settlements; sustainability; the lack of transparency in producing the plan; and the deliverability of Bourn Airfield.
 2. Housing numbers and affordability, and the implications of Northstowe only building 20% affordable housing.
 3. Written Ministerial Guidance produced after the publication of the Local Development Plan
- The City Deal and the proposals for a Park and Ride site
- A response was awaited from the SCDC officers regarding the car park.
- A response was also awaited regarding the dog bin query and the litter in the lay-by

Cllr Pugh arrived during this item at 7.03 pm.

1. Apologies for absence and declaration of interests

1.1 To approve written apologies and reasons for absence

Apologies were received from Cllrs McCarten (Out of Parish) and Dolman (personal reasons).

1.2 To receive declarations of interest from councillors on items on the agenda

None.

1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate

None.

2. To approve the minutes of the meeting of 11 May 2015

RESOLVED that the minutes of the meeting on 11 May be approved as a true record and signed by the Chairman, ^(Prop MY, 2nd JM) after the following amendments: under Item 3, to add Cllr Ellis-Evans - Grass Cutting, and under Item 3.2, to add the word "gates" after "were". ^(Prop PE, 2nd MY)

3. To consider any matters arising from the last or a previous meeting including

3.1 (3.2) Posts on the Green – to consider possible solutions including a suggestion and quote to install logs/telegraph poles along one side of the Green

RESOLVED to continue with no change but to monitor and review the situation as required. ^(Prop MY, 2nd AT)

3.2 (7.2) Installation of gate at footpath – update to note

RESOLVED to note that CCC were now covering all costs.

3.3 (7.3) Allotments – to consider draft tenancy agreement and allotment rules

RESOLVED to defer this item until the Clerk is notified that it is to be tabled.

3.4 (9.3) To consider the wording of the agenda and the appointment of an Internal Auditor for FY2016

The procedure regarding agenda items was clarified by the Clerk.

RESOLVED to appoint Jacque Wilson of Canalbs Ltd as Internal Auditor. ^(Prop MY, 2nd PEE)

- 3.5 (11.4) Trees on the boundary of the community land – report on discussion with adjacent resident
Still pending discussions with the resident and speaking to the management team.
- 3.6 (11.4) Re-naming of Community Land – to choose from the recommendations of the management group
Deferred pending the outcome of the consultation.
- 4. Consideration of correspondence**
None.
- 5. Finance and risk assessment**
- 5.1 To consider the finance report and approve the payment of any bills
RESOLVED to receive the financial report and check the invoices and bank statements before the cheques were signed.
RESOLVED that the payments as listed in the finance report be approved for payment, plus LGS Services (Admin support) £467.61, The Play Inspection Company (annual inspection) £75.00, and Clive Blower £90.00 (paint Millennium Beacon) and £160.00 (paint/treat benches). (Prop PG, 2nd GP).
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|--------------------|-----------|---------|
| Salary | | £106.55 |
| HMRC | PAYE/NIC | £79.80 |
| Toft People's Hall | Room Hire | £12.00 |
- 5.2 To consider any matter which is urgent because of risk or health and safety
The picnic table is wobbly and the loose fill needs raking,
- 6. To consider any Planning or Tree works applications received**
- 6.1 Planning Applications
- 6.1.1 S/1232/15/DC – Land North of Comberton Road between Comberton and Toft – Discharge of conditions 3 (Landscaping) and 5 (Colour) of S/0389/15
Noted.
- 6.2 SCDC decisions to note
- 6.2.1 S/0749/15/FL – 5 Eversden Road – Replacement of existing prefabricated garage and workshop with new traditional construction of garage and workshop – Permission granted.
Noted.
- 6.2.2 S/2599/14/FL – 32 High Street – Provision of new dwelling on land adj to 32 High Street – Permission granted.
Noted.
- 6.3 Tree works applications
None.
- 7. Members items and reports**
- 7.1 Toft People's Hall and works update
Cleaning is being addressed. Celebrations will take place on 27 June. The final grant claim is outstanding. The claim date is approaching.
- 7.2 Highways report
Cllr Tall reported that the drains had been cleared and a number of potholes had been reported by a resident. Those in Comberton Road and Hardwick Road had been re-reported to CCC.

The Parish Council is to consider an application for a Minor Improvement Scheme bid and speed reduction at the next meeting.
- 7.3 Village Maintenance report
The kiosk has been re-painted by BT but the painting is of a poor standard. Cllr Tall is to scrape the paint off the glass.

Signs in the village need washing.

The telephone wires have been reported to BT Openreach.

7.4 Community Land report
Nothing further to report.

7.5 SPEP report
Nothing to report.

RESOLVED that reports from members should only be placed on the agenda if members have notified the Clerk that there is something specific that the Council needs to consider.

7.6 Neighbourhood Panel meeting on 17 June – to consider if any issues are to be raised
RESOLVED to ask the Police for its view on cold callers as these are not welcome.
The Parish Council will continue to monitor street lighting.

12. Closure of meeting
There was no further business and the meeting closed at 8.12 pm.

SignedChairmandate.

